

Shawn Judson, Ed.D.
 Superintendent
Douglas M. Claffin
 Assistant Superintendent of Business Services
Terry Embleton
 Assistant Superintendent of Personnel Services
Charlayne Sprague
 Assistant Superintendent of Instruction/Pupil Services



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AFFIDAVIT OF LOST RECEIPT

Employee Name:

Site:

Reason for Expenditure:

Date of Purchase	Vendor/Item	Amount of Purchase

Due to a lost receipt(s), I do hereby certify that the transactions listed above were made in accordance with *Etiwanda School District Board Policy* and represent both true and valid legal district expenditures.

 Signature

 Date

 Approved

 Date