

Etiwanda School District
Field Trip Request
Trip rate is \$54.37 per hour (2 hour minimum)

Person Requesting:		Today's Date:	
School:		Grade Level:	
Date of Field Trip:	No. Students:	No. Adults:	
Destination:		No. of Buses:	
Departure Time:	Return time:		
Reason:			
Charge to Specific Program:			
Principal's Signature:			
Transportation Department Use Below			
APPROVED: <input type="checkbox"/>	DENIED: <input type="checkbox"/>	MODIFIED <input type="checkbox"/>	
		Transportation Supervisor	Date
Bus(s) # Reserved:			
Estimated Hours Each Bus:			
Estimated Cost Per Bus:			
Reasons for modifications:			
Changes to the request:			
Return to Transportation by (date):		To confirm reserved buses	
Modification Approval (if needed)			
Principal signature:	Date:	Approved: <input type="checkbox"/>	Cancel: <input type="checkbox"/>

Please request field trips 6 weeks prior to the trip date.

Please email scanned copy to terri@visserbus.com and tauna@visserbus.com or brad@visserbus.com. Or you can fax to (909) 899-2069.