



2018-2019 BUS TRANSPORTATION PROGRAM



ETIWANDA SCHOOL DISTRICT

Dear Parent/Guardian: Important Information for New and Returning Bus Riders—READ CAREFULLY!

The 2018-2019 school year begins on Monday, August 6, 2018. Your home address falls within the boundary area that is eligible to participate in the Bus Transportation Program:

***** Bus Riders must live a distance of 2.5 miles or more from their resident school. *****
(See Q&A" Guide which follows this page.)

NEW BUS RIDERS MUST COMPLETE AN APPLICATION FORM. The Transportation Application is available on the ESD District Website (www.etiwanda.org). At the main webpage, click on "Families" and then click on "Transportation." The form can be filled-out online and forwarded by E-Mail (BusPass@etiwanada.org). You can also print-out the completed application and **submit with payment** (cash or check only) via U.S. Mail or In-Person to: Etiwanda School District, Attn. Bus Pass Desk, 6061 East Avenue, Etiwanda, CA 91739. For convenience, a blank form is also attached to this E-Mail.

****RETURNING RIDERS: A NEW APPLICATION IS NOT REQUIRED.**** All that is needed to renew participation is to submit payment for the August bus pass between July 9th and July 25th. The application that we currently have on file for your Bus Rider(s) will carry forward, so long as the student continues participation in the Program without interruption.

ATTENTION ALL RIDERS—CNS ELIGIBILITY—IMPORTANT !!!

FOR RETURNING RIDERS, the CNS Eligibility Letter we have on file for 2017-2018 will allow your student(s) to ride the bus during the months of August and September. ***Your signature under the Lunch Program section of the transportation application will now serve as your formal, written consent for the District to review your 2018-19 CNS information to determine eligibility for reduced fare or free transportation from October through May.***

FOR NEW RIDERS who plan to participate in the Child Nutrition Services (CNS) Free/Reduced Lunch Program, contact the Child Nutrition Office at (909) 803-3155 for information as to when you can make application for 2018-2019.

CNS Eligibility for 2018-2019 must be in place on/or before September 30, 2018. Otherwise, effective October 1, 2018, your student(s) will be re-classified to the Full-Fare rate of \$75.00 per month.

AUGUST BUS PASSES: If payment is received by July 25th, the pass will be mailed to the Bus Rider's home address. ***After July 25th, parents/guardians who still wish to apply for busing will need to visit the Bus Pass Desk in-person ON/OR BEFORE FRIDAY, AUGUST 3rd, in order to apply, make payment, and receive the pass.***

BUS ROUTE/STOP SCHEDULE FOR 2018-2019 will be posted on the ESD Website (www.etiwanda.org) once it becomes available. **Contact the Transportation Office** by phone at (909) 899-1809 with any questions/concerns you may have regarding bus stops or bus routes. Office Hours: Mon. thru Fri. from 7:30 a.m. – 4:00 p.m.



QUESTIONS OR CONCERNS?—CONTACT OR VISIT THE BUS PASS DESK:

Telephone: (909) 899-2451

E-Mail: BusPass@etiwanada.org

Office Location: Etiwanda School District Education Center, 6061 East Avenue, Etiwanda, CA 91739

Hours of Operation: Monday thru Friday: 8:30 a.m. – 3:30 p.m. *Closed Daily: 12:30 p.m. – 1:30 p.m. (Lunch)*



BUS PASS Q&A GUIDE

(Version: 06-19-18)

For those of you who will be coming on board as new participants to the Bus Program, the following Q&A will provide answers to several of your questions and guide you through the application process:

QUESTION 1: DOES MY STUDENT QUALIFY TO RIDE THE BUS?

Bus riders must live a distance of 2.5 miles or more from their school of residence.

Eligible/Qualified Riders will be Intermediate-Level Students—and a small group of Etiwanda Colony Students

PROGRAM NOTE: Students on Inter-District or Intra-District Transfers are not eligible to participate in the Bus Program.

QUESTION 2: HOW MUCH DOES IT COST TO RIDE THE BUS?

Bus Program – Monthly Rates	Full Fare	Reduced Fare*	Free Ridership*
One Rider	\$75.00	\$37.50	Free Rider
Two Riders	\$150.00	\$75.00	Free Riders
Three OR MORE Riders	\$225.00	\$112.50	Free Riders
ANNUAL PASS valid the entire school year	\$675.00 Savings of \$75.00	\$337.50 Savings of \$37.50	Free Rider

PROGRAM NOTE: Transportation fees are non-refundable. Pass Replacement Fee: \$5.00 / Monthly \$10.00 / Annual

*Bus Riders are eligible to receive a reduced fare or free ridership if they qualify for free or reduced lunches under the District’s Child Nutrition Services (CNS) program. To apply for the Lunch Program, call or visit the ESD Child Nutrition Department, 12999 Victoria Street, 2nd Floor, Etiwanda, CA 91739, (909) 803-3155. Office Hours: Mon. thru Fri. from 6:30 a.m. – 3:00 p.m. Also visit the ESD Website (www.etiwanda.org). At the main webpage, click on “Families” and then click on “Lunch Info.” If the Bus Rider qualifies for free or reduced lunches, the parent/guardian will receive a CNS Eligibility Letter from the Child Nutrition Department.

**To be considered for Free or Reduced Fare transportation, parents/guardians must sign and date the Lunch Program section of the Transportation Application—thereby giving consent for the District to review their CNS information to determine eligibility for a rate adjustment.*

QUESTION 3: HOW DO I APPLY FOR BUS TRANSPORTATION?

To apply for the Bus Program, parents/guardians must submit the following items to the Bus Pass Desk:



A completed/signed ESD Transportation Application (www.etiwanda.org). A blank form is attached to this E-Mail.



Applying for Free/Reduced Lunch? Be sure to sign and date the Lunch Program (CNS) section of the bus application.



Include a check or EZSchoolPay receipt to purchase the August bus pass. *(Cash/check is accepted if applying in-person.)*

QUESTION 4: WHAT ARE THE METHODS OF PAYMENT?

Cash: Accepted if payment is made **in-person** at the Bus Pass Desk. **PLEASE BRING EXACT CHANGE.**

Check: Checks for bus passes should be made payable to the Etiwanda School District. Payment can be made in-person or by mail.

Debit/Credit Card: To make payment with a debit or credit card, use the **EZSchoolPay** online system. A link to EZ Pay can be found on the ESD Website (www.etiwanda.org). Be sure to state in the “comments” area which month(s) that you are purchasing. A Convenience Fee of \$1.25 is charged per transaction. *If you need to set-up an account or link a student to your account, contact your student’s school office after July 25th to obtain a permanent ID number.*

QUESTION 5: WHEN WILL MY STUDENT RECEIVE THE PASS?

The August pass will be mailed to the Bus Rider’s home address or forwarded to the school site, depending on the date when payment is received. **Payment for subsequent passes should be made on or before the 5th of each preceding month** to ensure that your Rider receives their pass before the new month begins. *(Example: Payment for the September pass should be made on/before August 5th.)* You may also pay for one or more months in advance if you wish to do so.

MORE QUESTIONS? CONTACT THE BUS PASS DESK: Telephone: (909) 899-2451 E-Mail: BusPass@etiwanda.org