

****ACTION REQUIRED FOR ALL BENEFIT ELIGIBLE EMPLOYEES****

2020 Annual Benefits Open Enrollment ~May 4 - May 22, 2020
For July 1, 2020-June 30, 2021 Plan Year

The District, in conjunction with CSEBA, is continuing to partner with BenefitFocus to provide a web based, self-service portal for Health and Welfare Benefits.

All benefit eligible employees must complete open enrollment via the BenefitFocus on-line platform. Click on this link, <https://secure2.benefitfocus.com/>, to be directed to the BenefitFocus login/registration page.

Once you have registered and logged in, you will be able to access the information needed to make your benefit elections for the 2020-2021 plan year. A tutorial for Benefitfocus is attached to this email for your reference and to assist you with navigating through the Benefitfocus website.

Additional information regarding benefit changes for 2020-2021 can be found on the District web site at <http://www.etiwanda.org/oe/>.

Please review plan designs and/or rates ***carefully*** before making your benefit choices.

- Open enrollment must be completed no later than May 22nd, 2020.
Important: Social Security numbers are required for any new dependents you add during open enrollment.
- All employees who are retiring or resigning at the end of the 2019-2020 school year, or by July 15th, 2020, must complete open enrollment to ensure continuation of coverage through August 31st, 2020.
- All benefit changes and rates are effective July 1st, 2020.

IMPORTANT: Employees, who wish to enroll in, continue or make changes to Medical Reimbursement and/or Dependent Day Care Accounts for the 2020-2021 benefit year, ***must*** schedule an appointment with an **American Fidelity Representative**.

Due to the current closure of the district, all appointments will be conducted utilizing GoToMeeting technology. For additional information, please open the attached document from American Fidelity. You may also click on this link to schedule your appointment: <https://benefits.americanfidelity.com/etiwanda-sd>

NOTE: *Employees who waive their right to purchase medical insurance through the District must provide acceptable proof of **group** Medical coverage equivalent to minimum affordable coverage as defined by The Affordable Care Act. Additional information and related documents can be found on the district web site under Staff>Open Enrollment>Waive Medical Insurance or on your Benefitfocus home page.*

COMPLETE OPEN ENROLLMENT BY MAY 22nd, 2020

Please email any questions or concerns to:
Payroll@etiwanda.org